



Academy Education Coordinator

Salary:	Competitive
Hours:	Full Time (due to the job role daytime, evening and weekend work will be required)
Contract:	Permanent
Closing Date:	Friday 15 th September
Location:	West Ham Academy Training Ground, Chadwell Heath

West Ham United FC Academy is currently looking to appoint a dedicated and enthusiastic education specialist to work on a full-time basis supporting our Head of Education in the development, implementation, and delivery of core education programmes. The successful candidate will be responsible for the planning, delivery and assessment for players in the Professional Development Phase, and the educational progress of the Academy Scholars, ensuring that the programme meets the requirements of the Elite Player Performance Plan (EPPP).

West Ham United staff enjoy generous benefits, including a contributory scheme, 25 days' leave and life assurance. You can also take advantage of childcare vouchers, interest-free season ticket loans, a cycle to work scheme and our employee wellbeing programme.

Person Specification

The ideal candidate will have skills and experience in the following areas: -

Essential (E) Desirable (D)

Education/Qualifications/Experience:

- Level 5 Teaching Qualification (DET, DTLLS, PGCE, Cert Ed) (E)
- Full UK Driving Licence- (E)
- A1 Assessors Award- (D)
- Sport Related Qualifications- (D)
- Experience of working with young people-at least 2-3 years (E)
- Experience of working in a secondary school environment or post-16 sector (E)
- Experience of working within an elite sports environment (E)
- Evidence of delivering high quality education lessons (E)

Abilities/Skills/Knowledge:

- Knowledge of the Level 3 BTEC Sport qualifications.
- Knowledge of the Achieving Sporting Excellence (ASE) programme.
- Understanding of adapting pedagogical strategies to meet individual learning needs.
- Understanding and use of data and assessment methodologies.
- Understanding of and effective use of intervention strategies to improve learner performance.
- Knowledge of Functional Skills in both Numeracy and Literacy.
- Knowledge of the National Curriculum.
- Has Knowledge of the EPPP
- Experience of delivering and assessing BTEC and NVQ qualifications within the Sport subject area.
- Has high expectations of students and consistently delivers outstanding lessons and learning opportunities.
- Effectively manages learner behaviour to foster a positive learning environment in which all learners thrive and progress.
- Motivates, inspires and empowers students.
- Effectively uses IT and new technologies to enhance learning and improve performance.
- Interprets complex data and presents it in a variety of formats.
- Ability to present to large groups of people.
- Creates high quality materials to use within the academy and uses resources/materials effectively.
- Ability to work as part of a multi-disciplinary approach in support young people.
- Committed to safeguarding and promoting welfare of children, young people and vulnerable adults.
- Willingness to support Academy tournaments.
- Understanding and commitment to the Club's Equality Policy and ability to promote anti-discriminatory practice.

We are committed to the principle of equality and equal opportunities in employment and have been accredited with the being Disability Confident Committed. We will actively promote equality and equal opportunities in our business to ensure that individuals receive treatment that is fair and equitable and consistent with their relevant aptitudes, potential skills and abilities. Employees will be recruited and selected, promoted and trained on the basis of objective criteria.

Once you have applied for this role you are required to complete an equal opportunities survey to allow the Club to monitor the success of its equality initiatives. The survey will take two minutes and can be access using the following link: https://www.surveymonkey.co.uk/r/WHU_Equal_Opportunities.

To apply please email your CV with a covering letter and return e-mail address to hr@westhamunited.co.uk by **15th September 2017** We encourage

applicants to apply as early as possible as we reserve the right to close the advert earlier than advertised.

